

NORTH AMERICA TAIWANESE PROFESSORS' ASSOCIATION

Membership Nomination Form

We hereby nominate the following applicant to be a provisional member of NATPA.

Name: (English) \_\_\_\_\_ Date of Birth: \_\_\_\_\_

(Hanji) \_\_\_\_\_ Citizenship: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Phone (O): \_\_\_\_\_ (H) \_\_\_\_\_ Email: \_\_\_\_\_

Education (List the highest academic/professional degree):

| (Degree) | (Year) | (Institution) | (Major) |
|----------|--------|---------------|---------|
| _____    | _____  | _____         | _____   |

Qualifications (Must have at least one of the following qualifications):

Hold or had held (  faculty position or  research or development position) in North America.

Current Position \_\_\_\_\_ Department \_\_\_\_\_ Institution \_\_\_\_\_

|                        |
|------------------------|
| Reasons to join NATPA: |
|------------------------|

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Nominated by: (two nominators should be current due-paid full members from different households)

1. Name (Print) \_\_\_\_\_ Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ NATPA member since \_\_\_\_\_

|           |
|-----------|
| Comments: |
|-----------|

Signature \_\_\_\_\_ Date: \_\_\_\_\_

2. Name (Print) \_\_\_\_\_ Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ NATPA member since \_\_\_\_\_

|           |
|-----------|
| Comments: |
|-----------|

Signature \_\_\_\_\_ Date: \_\_\_\_\_

**To Nominee and Nominators:** Please prepare the following items and send them to the Chair of NATPA Membership Committee.

1. A nomination form with signatures of two nominators who are NATPA due-paid full members from different households
2. Nominee's resume including the faculty and/or research positions, affiliated organizations, published papers, and any achievements or services for Taiwanese communities that may strengthen the nominee's candidacy to be a member.
3. A statement from the nominee about joining NATPA.
4. \$60 of nonrefundable application fee (a check payable to NATPA). If the application is approved, this fee will automatically become the annual membership fee for the first year. The first year of the membership begins from the next annual conference meeting.
5. (Optional) Nominators' recommendation letters with an emphasis on how the nominee could help NATPA to achieve its goals.

The nomination will be reviewed by the Membership Committee and send to the Board of NATPA for approval. Once the board approves the nomination, the nominee will become a provisional member who can vote and discuss issues over the forum as a full member, except nominating members and serving as a board director, officer, or a committee chair, and without retiree discount. A full membership will be approved by a majority vote at NATPA annual meeting with the presence of the provisional member.

Annual membership fee for provisional member is \$60. Once a provisional member becomes a full member, one can pay \$60 annually or \$600 for permanent membership. For retiree, if he/she is a full member, he/she will receive 50% discount (i.e., \$30 for annual membership due and \$300 for permanent membership).

Please E- mail the first page of nomination form with item listed above to:

**Dr. Virginia Shen, Chair of Membership Committee, NATPA**

1005 Cherokee Drive, Darien, IL 60561

Phone: 630 677-6129 (m), 773 995-2058 (o) E-mail: [virginialishen@gmail.com](mailto:virginialishen@gmail.com)

## **Appendix: Constitution and Bylaws of NATPA**

### **Constitution, Article 3, Membership**

*Individuals who have an ethnic root in Taiwan and subscribe to the stated purposes of NATPA are eligible for membership in accordance with the procedure specified in the Bylaws.*

### **Bylaws, Article 1, Membership**

#### **Section 1**

Individuals who reside in North America, have ethnic roots in Taiwan, hold or had held faculty ranks/research position, in colleges, universities, research organizations, or government agencies, and subscribe to the stated purposes of the Association are eligible for membership.

#### **Section 2**

After the initiation meeting, applicants for membership must be sponsored by two members. Applications must be submitted to the Membership Committee for review. The Membership Committee will make recommendation to the Board for approval by a majority vote.

#### **Section 3**

Members in good standing shall have the right to vote, to sponsor new members, to hold office, and to participate in NATPA activities.

#### **Section 4**

Membership dues shall be determined at the NATPA annual meeting. Annual dues are payable on or before the designated date. Notice shall be given to those members who have not paid their dues by the designated date. If such dues are still unpaid sixty (60) days after the designated date, those members shall cease to be members in good standing.

#### **Section 5**

Those members who move out of North America may continue as regular members of the Association and continuing to be governed by Article 1 of the Bylaws.

### **Appendix: Standard Procedures for Member Nomination:**

1. Two good standing members of NATPA can nominate an eligible person as defined by NATPA Constitution and Bylaws for consideration to become an NATPA member.
2. Upon the submission of a signed nomination form and required materials, including nonrefundable application fee, the Chair shall send the application fee to the Treasurer of NATPA and forward all other materials to every committee member and send an acknowledgment to the nominee.
3. Every Membership Committee member shall submit an evaluation to the Chair stating the reasons for recommendation or not recommendation.
4. The Chair shall discuss with committee members to reach a collective decision.
5. If the decision is not to recommend due to the eligibility defined in the Bylaws, Article 1 Membership, Section 1, the Chair shall inform the nominee and nominators with the reasons. If there is a disagreement that can't be resolved by the committee, the Chair shall consult the board directors for opinions.
6. If the decision is to recommend the nomination, the Chair shall send the committee's recommendation to the President of NATPA, and the President shall forward the nomination with the committee's recommendation to the Board for final approval.
7. Each Board member has one vote to approve/disapprove the nomination. Once a majority is reached, the President shall notify the Chair. In case of a rejection, the board shall provide reasons of the decision for the Chair to forward to the nominee and nominators.
8. The Chair shall inform the nominee the board's decision.
9. If the nomination is approved, the Chair or a designated member of the Membership Committee shall notify the Chair of the Information Technology Committee to add the new member's information into the database and subscribe the new member to the NATPA Forum and the NATPA email list for announcement.
10. Once the new member is subscribed to the Forum, the President shall send an open welcome letter to the new member.

### **Appendix: Tentative Timeline for Member Nomination:**

#### **By the end of each week after the Chair received all nomination materials:**

1<sup>st</sup> week: Every Membership Committee member has received all nomination materials.

3<sup>rd</sup> week: Every Membership Committee member has submitted his/her evaluations to the Chair. In case of a rejection, the Chair has notified the nominee and nominators with the reason of rejection. In case of acceptance, the Chair has submitted the committee's recommendation to the President and the President has forwarded the application to the Board for final approval.

4<sup>th</sup> week: The Board has reached the final decision and the President has notified the Chair.

6<sup>th</sup> week: In case of rejection, the nominee and nominators have received the board decision with reasons from the Chair. In case of acceptance, the Chair or the designated member of the Membership Committee has provided the IT Chair information about the new member for database and subscription to the forum and email lists.

7<sup>th</sup> week: An open welcome letter to the new member from the president has been sent to the forum.